

**TABLE OF CONTENTS**

**RULES OF THE REPUBLICAN PARTY OF THE CITY AND COUNTY OF  
PHILADELPHIA**

**RULE I - QUALIFICATION TO VOTE FOR PARTY CANDIDATES AND TO  
HOLD PARTY OFFICE**

- Article 1.....Qualifications to Vote For Party Candidates.
- Article 2.....Qualifications to Hold Party Office.

**RULE II – ORGANIZATION OF THE PARTY**

- Article 1.....Party Organization
- Article 2.....Membership in the Ward Committee
- Article 3.....Membership in the City Committee

**RULES III – ELECTIONS AND OFFICERS**

- Article 1.....Election of Members of the Ward Committee
- Article 2.....Election of City Committeeman and Ward Officers
- Article 3.....Election of Officers of the City Committee

**RULES IV – PROCEDURE IN ORGANIZING WARD AND CITY  
COMMITTEES**

- Article 1.....Procedure in Organizing the Ward Committee
- Article 2.....Procedure in Organizing the City Committee

**RULES V – MEETINGS**

- Article 1.....Ward Committee Meetings
- Article 2.....City Committee Meetings
- Article 3.....Notice of Ward and City Committee Meetings
- Article 4.....Quorums
- Article 5..... Roberts Rules

**RULES VI - COMMITTEES**

- Article 1.....Organization and Contest Committee
- Article 2.....Functions of the Organization and Contest Committee with Respect  
to Organization
- Article 3.....Policy Committee
- Article 4.....Other Committees

**RULES VII – CONTESTS**

Article 1.....Procedure for Filling Contests Concerning Ward or City  
Committees

Article 2.....Procedure for Determining Contests Concerning Ward or City  
Committees

**RULE VIII - RECALL**

Article 1.....Procedure on Recall of City Committee Officers

Article 2.....procedure on Recall of Ward Officers or City Committeemen

Article 3.....Appointed Officers

**RULE IX – VACANCIES**

Article 1.....Method of Filling Vacancies for Nominations on the Republican  
Ticket and Making Nominations for Special Elections

Article 2.....Method of Filling Vacancies in the Ward Committee and the City  
Committee, Including Officers

Article 3.....Time For Filling Vacancies in Ward and City Committees,  
Including Officers

**RULE X – VOTING**

**RULE XI – PROXIES**

**RULE XII – REVISION AND SUSPENSION OF THESE RULES**

Article 1.....Revision of Rules

Article 2.....Suspension of Rules

**RULES XIII – EFFECTIVE DATE**

**RULES OF THE REPUBLICAN PARTY OF THE CITY AND COUNTY OF PHILADELPHIA**

**NAME:** The official name of the Republican organization in the City and County of Philadelphia, shall be The Philadelphia Republican City Committee.

**RULE I**  
**QUALIFICATIONS TO VOTE FOR PARTY CANDIDATES AND TO HOLD PARTY OFFICE**

---

**ARTICLE I – Qualifications To Vote For Party Candidates.**

Any qualified elector, who is duly registered to vote in Philadelphia as a member of the Republican Party, shall be entitled to vote for Republican candidates for party office, and for delegates to conventions.

**ARTICLE 2 – Qualifications To Hold Party Office.**

Only qualified electors shall be entitled to be nominated, elected or chosen as members of any Party committee, or as delegates to any Party convention, or to any party office.

**RULE II**  
**ORGANIZATION OF THE PARTY**

---

**ARTICLE I – Party Organization**

The organization of the Party shall consist of the following:

- 1) Republican Ward Committees, hereinafter referred to as Ward Committee(s).
- 2) The Republican City Committee, hereinafter referred to as “City Committee”.

**ARTICLE 2 – Membership In The Ward Committee**

**Section A:** The Ward Committee shall consist of those persons who have been elected to represent divisions who have been duly seated as members of the said committee; other persons who shall be appointed to fill vacancies in the Ward Committee, in accordance with these Rules; and the City Committeeman, who need not have been elected to represent a division.

**Section B:** Any members of a Ward Committee, who during his membership, has changed his registration from Republican to any other party, shall forthwith cease to be a member of the said Committee. Any members who, during such term of membership, shall have been proven, after a full hearing before the Organization and Contest Committee, to have supported directly or indirectly, any candidate or candidates on an

opposing ticket at any election, may lose his membership in the said Committee. Any member of the Ward Committee who during the year misses three (3) meetings, without justifiable cause, may be removed from membership by the City Committee; however such action may be appealed to the Organization and Contest Committee.

**Section C:** Two committeemen, who are residents of the division which they seek to represent, shall be elected after having obtained ten signatures on a nomination petition and obtaining a plurality of the votes cast or absent having obtaining the required ten signatures on said petition having a plurality of ten or more votes cast in that election, to represent each division of the city; however, the City Committeeman from each may appoint as many assistant committeemen as the needs of the division require.

**ARTICLE 3 – Membership in the City Committee**

The City Committee shall consist of a representative from each of the Wards in the City and County of Philadelphia, elected in accordance with these Rules, and all officers of the City Committee.

**RULE III**  
**ELECTIONS AND OFFICERS**

---

**ARTICLE I – Elections of Members of the Ward Committee**

Two Committeemen shall be elected from each division in the city in the Spring Primary Election, before the regularly scheduled Gubernatorial Election, to represent each said division in the Ward Executive Committee. Said committeemen shall serve for a term of four years to commence on the third Monday succeeding their election.

**ARTICLE 2 – Election of City Committeeman (Ward Leader) and Ward Officers.**

**Section A:** The City Committeeman and all officers of the Ward Committee shall be elected at the time the new Ward Committee is organized on the third Monday succeeding the Primary Election, unless otherwise provided for in these Rules. The officers of the Ward Committee shall be the Chairman, Vice-Chairman, Secretary, Treasurer and Sergeant-At-Arms. Assistant Committeemen shall have no right to vote for the Ward Committee Officers or upon any other matters requiring a vote of the ward committee, except to break a tie.

**Section B:** The City Committeeman and ward officers shall hold office for four years until the Third Monday succeeding the next Primary Election at which the members of the Ward Committee are elected.

**ARTICLE 3 – Election of Officers of the City Committee.**

All officers of the City Committee shall be elected on the fourth Wednesday succeeding the Primary Elections at which the members of the Ward Committee are elected, unless otherwise provided for in these Rules.

The City Chairman and all officers of the City Committee shall hold office for four years until the Fourth Wednesday succeeding the next Primary Election at which the members of the Ward Committee are elected. The Officers of the City Committee shall be: Chairman, (hereinafter referred to as "City Chairman"). First Vice-Chairman, Second Vice-Chairman, Honorary Vice Chairman, Secretary, Assistant Secretary, Treasurer, Assistant Treasurer, General Counsel, and Associate General Counsel. All of the said officers must be City Committeemen except the Chairman, the Honorary Vice-Chairman, who shall be of the female sex, the General Counsel, Associate General Counsel, and Assistant Treasurer. Elected or appointed officers who are not City Committeemen shall have no right to vote upon any matter before the City Committee.

**Article 4 – Election of County State Committee members**

Except for County Chairman, State Committee Members for Philadelphia County shall be elected by State Senatorial District or combination of contiguous State Senate Districts as determined by the City Chairman based on the number of registered Republican voters in the respective districts.

**RULE IV**  
**PROCEDURE IN ORGANIZING WARD AND CITY COMMITTEES**

---

**ARTICLE I – Procedure in Organizing the Ward Committee.**

**Section A:** On the third Monday evening, succeeding the Primary Election by which members of the Ward Committee are elected, at the time and place designated by the then Ward Chairman, all persons claiming the right to membership in the Ward Committee shall meet to organize the new Ward Committee, unless the newly elected members of the Ward Committee are unable to obtain their certificates of election to the Ward Committee by twelve o'clock noon of the said third Monday. In such event, the meeting of the Ward Committee shall be postponed until the Monday evening following the delivery of the certificates of nomination to those entitled to receive the same.

**Section B:** The last preceding City Committeeman of the Ward shall be the presiding Chairman at the organizing of the new Ward Committee. If he is not present, then the last preceding Ward Chairman shall preside.

**Section C:** The Chairman who conducts the meeting for organizing the new Ward Committee shall proceed in regard to the acceptance of certificates of nomination, seating the parties claiming membership in the Ward Committee against whom no contest has been filed, and the appointment of acting, secretaries, sergeant-at-arms, and tellers, in the same manner as provided for in the organization of the City Committee.

**Section D:** Failure on the part of any Ward Committee to organize at the prescribed time and to elect a City Committeeman shall constitute a vacancy in the office of City Committeeman from the Ward. In such cases,

the election of a City Committeeman, as well as the organization of the Ward Committee, shall be referred to the Committee on Organization of the City Committee. This failure shall not be considered as a contest nor prevent the organization of the City Committee.

**Section E:** At the organization meeting, the City Committeeman shall first be elected, next the Ward Chairman and then the remaining officers.

**Section F:** Upon the election of the City Committeeman, a certificate of his election in duplicate shall be given to him, signed by the Ward Chairman and one ward officer. The Ward Chairman and one ward officer shall also certify in duplicate the names, addresses and divisions of all of the newly elected officers and members of the Ward Committee. One of each of the said certificates shall be forwarded immediately to the City Committee Headquarters, and the other shall be given to the newly elected City Committeeman.

**ARTICLE 2 – Procedure in Organizing the City Committee.**

**Section A:** On the fourth Wednesday succeeding the Primary Election at which the members of the Ward Committee were elected, at the place and hour designated by the then City Chairman, all persons who have been elected to represent a Ward in the City Committee shall meet at the place designated to organize the City Committee.

**Section B:** The City Chairman of the last preceding City Committee shall preside over the meeting called to organize the new City Committee. If he is not present on the day of the organization of the City Committee, the First Vice-Chairman shall preside. The person who shall preside shall appoint from those persons whose certificates he has received and against whom no protest has been filed, an acting secretary and two tellers.

**Section C:** The person presiding shall declare those persons whose credentials he has received for membership in the City Committee and against whom no contest has been filed, to be duly elected members of the City Committee. He shall then proceed with the further business of organizing the Committee. The Contest Committee shall make its report as to all contests referred to it. The members of the new City Committee, as constituted, may either accept or reject the report of the said Contest Committee. The acceptance or rejection of the report of the Contest Committee must accept the recommendation of the Contest Committee, the person or persons who have recommended by the Contest Committee and, having received the requisite majority vote, are accepted by the City Committee, they shall then become duly qualified members of the City Committee. In the case of the refusal of the City Committee to accept the recommendation of the Contest Committee, in whole or in part, the City Committee shall have the right to elect to its membership a person to represent that ward.

**Section D:** Where a ward has failed to organize and no certificate of election of a City Committeeman from that ward has been certified to the City Committee, this shall be deemed a vacancy and not a contest. The matter

shall be referred to the Organization Committee for the purpose of organizing the Ward Committee and supervising the election of a City Committeeman from that ward. The Contest Committee may decide that the organization of the City Committee shall proceed even though all contests have not been decided.

**Section E:** The City Committee shall then proceed to the nominations and election for the office of the City Chairman. Should there be more than one person nominated, the voting shall proceed in accordance with the rules hereinafter set forth. The tellers shall tabulate and record the votes as cast by the members. After the tellers have agreed, the presiding officer shall announce the results of the voting and declare the one who received a majority vote to be elected Chairman of the City Committee. The newly elected Chairman shall continue with the organization of the City Committee and the election of the remaining City Committee Officers as hereinafter set forth.

## **RULE V** **MEETINGS**

---

### **ARTICLE I – Ward Committee Meetings.**

**Section A:** Regular meetings of the Ward Committee shall be held at least once a month at the time and place designated by the City Committeeman.

**Section B:** Special meetings of a Ward Committee shall be called as follows:

- 1) By the City Committeeman as circumstances may require, or
- 2) Upon petition filed with the City Committeeman signed by at least one-half the elected members of the Ward Committee having the right to vote.

### **ARTICLE 2 – City Committee Meetings.**

**Section A:** Regular meetings of the City Committee shall be held at least ten (10) times yearly.

**Section B:** Special meetings of the City Committee shall be called as follows:

- 1) By the City Chairman, as circumstances may require.
- 2) Upon petition filed with the City Chairman, signed by at least one-half of the elected members of the City Committee having the right to vote.

**Section C:** Regular and special meetings of the City Committee shall be held at the place or places designated by the City Chairman, unless otherwise provided for by the City Committee.

### **ARTICLE 3 – Notice of Ward and City Committee Meetings.**

**Section A:** Notice of meetings for the purpose of organizing the Ward Committees or the City Committee shall be given at least forty-eight (48) hours prior to the date of the meeting, and shall be in writing.

**Section B:** Notice of regular meeting of the Ward and City Committees is to be given in writing, at least forty-eight (48) hours in advance.

**Section C:** If a meeting must be called upon less than forty-eight (48) hours notice, notice may be waived by the vote of two thirds (2/3) of the enrolled membership, said vote to be taken at the meeting in question. Notices of all special meetings must specify the purpose or purposes for which the special meeting is being called and no other business shall be transacted at the said meeting, unless agreed to by a two-thirds vote.

**Section D:** Notices of all meetings are to be addressed to members at the addresses on the roll of the Committee, and the depositing of the notices in the mail or the delivery of the notices to a telegraph company, shall be deemed service of the notice. Time shall run from the time the notice is deposited in the mail or delivered to the telegraph company.

#### **ARTICLE 4 – Quorums.**

**Section A:** A quorum for all meetings, including meetings to organize Ward or City Committees, shall consist of one-half (1/2) of those enrolled as qualified members of the committee. The members present at a duly organized meeting may continue to do business until adjournment, even though a sufficient number shall have withdrawn as to leave less than a quorum. If a meeting cannot be organized because a quorum has not been attended, those present may adjourn the meeting to such time as the City Chairman or City Committeemen shall determine. If a quorum is not in attendance at the second of such adjourned meetings, those in attendance, although less than the quorum affixed above, shall nevertheless, constitute a quorum for the purpose of proceeding with the business of the said meeting.

#### **ARTICLE 5 – Roberts Rules.**

All meetings shall be conducted in accordance with Roberts Rules of Order.

### **RULE VI** **COMMITTEES**

---

#### **ARTICLE I – Organization and Contest Committee.**

Within thirty (30) days after organization of the City Committee, the Chairman shall appoint from among the membership of the City Committee, an organization and Contest Committee. The Committee shall consist of three members and shall elect its own chairman. The chairman shall not appoint any individual to the contest committee against whom there is an undecided contest outstanding. (Reference in these Rules to “Contest Committee” or “Committee on Organization” refers to this Committee).

The members of the Organization and Contest Committee shall serve at the pleasure of the City Chairman.

**ARTICLE 2 – Functions of the Organization and Contest Committee With Respect to Organization.**

The Committee shall have referred to it, *inter alia*, the following matters:  
(1) The organization of any Ward or the election of the City Committeeman from that Ward where the said Ward has failed to organize on or before the Monday preceding the Wednesday on which the City Committee is to be organized; in such case the Committee shall supervise the organization of the Ward Committee and the election of the City Committeeman and Ward officers; (2) All appeals from the action of the City Committeeman or any of the officers of the Ward Committees; (3) The Committee shall have the right and authority, at the direction of the City Committee, to go into any Ward in order to advance the interest of the Republican Party or its candidates, and to make any investigation concerning the manner in which the City Committeemen and Ward Officers are conducting their meetings; (4) The Committee may, upon the instruction of the City Committee, go in and set up a new Republican organization in a ward.

Actions of the Organization Committee shall not become operative until ratified by the City Committee.

**ARTICLE 3 – Policy Committee**

There shall be a Policy Committee which shall represent all segments of the Republican Party in Philadelphia, the duty of which shall be to formulate policy on public issues affecting residents of Philadelphia. All members of the Policy Committee shall be members of the Republican Party, registered to vote in Philadelphia. Representation on the Policy Committee shall come, *inter alia*, from the following groups or categories:

- Elected public official and officials in their administrations
- Republican City Committee
- Business and Industry Organized Labor
- The Medical, Legal and other professions
- Republican Women’s Groups
- Young Republicans
- Independent Republicans
- The Academic Community
- Senior Citizens

There shall be an Executive Committee within the Policy Committee, to be selected by the Policy Committee itself. New members of the Policy Committee shall be selected by the Executive Committee of the existing Policy Committee. At least one-half (1/2) of the membership of the Policy Committee shall come from outside the membership of the Republican City Committee and Ward Committees. The Chairman of the Policy Committee shall be elected by the Committee upon recommendation of its Executive Committee.

**ARTICLE 4 – Other Committees.**

The City Chairman shall appoint such other committees as are necessary for the efficient conduct of the City Committee.

**RULE VII**  
**CONTESTS**

---

**ARTICLE 1 – Procedure for Filing Contests Concerning Ward or City Committees.**

**Section A:** All contests pertaining to the election of members of the Ward Committees, ward officers and members of the City Committee shall be filed with the City Committee and referred by it to the Organization and Contest Committee.

**Section B:** All contests shall be instituted by the filing of a petition which shall contain the following:

- 1) The name, address, ward and division of the petitioner(s) and the person or persons against whom the petition is filed;
- 2) A short, plain statement of the facts upon which the petition is based;

The Petition shall be signed by the petitioner, the petitioner shall cause to be served upon the person or persons against whom the petition is filed a true and correct copy of the petition. Service shall be either in person or by mail to the address where said person is registered to vote.

In the case of contests for membership in the Ward Executive Committee, a copy of the petition must be served upon the City Committeeman. Failure to make service upon the person against whom the petition has been filed shall constitute grounds for the dismissal of the contest.

**Section C:** The party against whom the contest had been filed may make an answer in writing to the charge of the contest petition, although he need not do so. Answers should be filed with the City Committee and a copy of same must be filed upon the petitioner, and in the case of contests concerning membership in the Ward Executive Committee, upon the City Committeeman.

**ARTICLE 2 – Procedure for Determining Contests Concerning Ward or City Committees.**

**Section A:** All contest petitions shall be promptly heard by the Contest Committee. In all cases a contest shall be heard within seven (7) days of its filing. The Contest Committee shall give at least twenty-four (24) hours notice in writing of the time and place of the hearing to the petitioner and all persons against whom the contest has been filed, and in cases of contest for membership in the Ward Executive Committee, to the City Committeeman from the ward involved.

**Section B:** At the contest hearing, the Contest Committee shall hear the presentation of evidence by all parties to the contest. The rules of evidence shall be liberally construed. All parties shall have the right to be represented by counsel and shall have the right to cross-examine opposing witnesses. The Contest Committee shall have the right to call its own

witnesses and may also limit the number of witnesses to be called either party.

**Section C:** The Contest Committee shall determine each contest within three (3) days after completion of the hearing. It shall make a separate recommendation to the City Committee of its findings in each of the contests heard by it. The finding of the majority of the members shall be the findings of the committee; however, the minority may write a separate report of its findings and recommendations.

**Section D:** In the case of a contest involving membership in the Ward Committee, the decision of the contest committee shall be final.

In all other cases the findings and recommendation of the contest committee shall be submitted to the City Committee for final approval.

**Section E:** In the event none of the parties filing the contest appear at the time set by the Contest Committee for the hearing, it shall be deemed that the contest has been withdrawn. Should the party against whom the contest has been filed fail to appear, the Contest Committee may proceed with the hearing of the contest, and make findings accordingly. Failure of the contested party to appear will not be considered as an abandonment of his or her right to be seated in the committee, or to hold the office contested, or as an admission of the accuracy and truthfulness of the statement contained in the contest petition.

**Section F:** The sole matter to be decided in a contest is validity of the election.

## **RULE VIII** **RECALL**

---

### **ARTICLE 1 – Procedure on Recall of City Committee Officers.**

**Section A:** The proposed recall of the City Chairman or other City Committee officers, must be initiated by the filing of a petition.

**Section B:** The petition must contain the name of the officer whose recall is sought and a detailed statement of the specific charges and grounds for the recall. The recall petition must be signed by at least two-thirds (2/3) of the enrolled membership of the City Committee, and must be sworn to before a person authorized to administer oaths.

**Section C:** In the case of the proposed recall of a City Chairman, the petition shall be filed with the First Vice-Chairman of the City Committee. In the case of proposed recall of other officers the petition shall be filed with the City Chairman. A true and correct copy of the petition shall be served upon the person whose recall is being sought within forty-eight (48) hours after the filing of the petition. Service shall be either in person or by certified mail. The person against whom the petition has been filed shall have the right to make an Answer in writing to the petition for recall. Answers shall be filed with the City Committee.

**Section D:** The City Chairman or the First Vice-Chairman, with whom the petition for recall may have been filed in accordance with these Rules, shall call a special meeting of the City Committee not less than seven (7) days, nor more than fourteen (14) days after receipt of the petition, for the purpose of acting on the petition for recall.

**Section E:** All of the enrolled member of the City Committee shall be given at least seventy-two (72) hours' notice of the special meeting to be held to consider the petition for recall. Said notice shall set forth the purpose of the meeting, and the date, time and place of holding the meeting.

**Section F:** The following procedure shall be followed at the recall meeting:

- 1) The City Chairman or the First Vice- Chairman, as the case may be, with whom the petition has been filed, shall preside over the meeting.
- 2) It shall be the duty of the City Chairman or the First Vice-Chairman, as the case may be, to have the Secretary call the roll of the membership of the committee, record those present, read the call of the special meeting, and, after its adoption, to proceed on the question of the recall.
- 3) One of the signers of the petition shall present the (alleged) reasons why the person named in the petition should be recalled and his office declared vacant.
- 4) The person whose recall is being sought shall then be heard in his own defense if he desires to be heard.
- 5) In the case of a proposed recall of a City Chairman, after hearing the pros and cons on the subject, and debate having been closed, if two-thirds (2/3) of the enrolled membership of the City Committee are not then present, the presiding officer shall not proceed in order with the recall, but shall declare the recall to be lost, due to the failure of two-thirds (2/3) membership of the Committee to be present.

**Section G:** In the case of other City Officers and Committeemen, this procedure shall also be followed, with the exception that there must be at least fifty-one (51%) percent of the membership present instead of two-thirds (2/3) in order to proceed with the recall.

**Section H:** The presiding officer shall inquire from the person sought to be recalled whether he desires to appoint a teller to assist in the tabulation of the vote. He shall also inquire of the spokesman for the petitioners for recall the name of a teller to assist in the tabulation of the vote. This being done, he shall appoint the persons named by both parties as tellers to cooperate with the Recording Secretary in the tabulation of the vote.

**Section I:** At the conclusion of the discussion, the presiding officer shall put to the meeting the following question:

“Shall (name of the person being sought to be recalled) be recalled and his office (the office he holds) be declared vacant?”

and advise the members that a vote in the affirmative is a vote for the recall and for declaring the office vacant, and that a vote in the negative is a vote against the recall and against declaring the office vacant.

**Section J:** The presiding officer shall then proceed with the voting by having the Secretary call the roll and recording the vote in accordance with rules set forth for voting. If the vote for recall is affirmative, the office in question shall then be declared vacant.

**ARTICLE 2 – Procedure on Recall of Ward Officer or City Committeeman.**

The procedure for recall of a Ward Officer or City Committeeman shall be the same as for the recall of City Committee Officers with respect to the requirements of the petition, the procedure for filing and serving the petition, and calling and serving notice of the meeting, procedure at the recall meeting and all other procedural matters with respect thereto. **Section G** of **ARTICLE ONE** of the **RULE (VIII)** shall apply with respect to the number of members of the Committee who must be present in order to proceed with recall.

In applying the language of **ARTICLE I** of the **RULE** to the recall of Ward Officers and City Committeemen, where the term “City Committee” is used it shall be deemed to be referred to the Ward Committee and where the term “City Chairman” and “First Vice-Chairman” are used they shall be deemed to refer to the City Committeeman and Ward Chairman respectively.

The proceeding for recall of Ward Officers shall be conducted by and before the Ward Committee. However, in such cases, a copy of the recall petition must also be filed, promptly with the City Committee.

**ARTICLE 3: Appointed Officers.**

Appointed officers are not subject to recall.

**RULE IX**  
**VACANCIES**

---

**ARTICLE I – Method of Filing Vacancies for Nominations on the Republican Ticket and Making Nomination Special Elections.**

**Section A:** Vacancies existing or happening on the Republican Ticket after the date of a Primary Election, and nominations for candidates to be voted for at special elections to fill vacancies when under the Election Code of 1937, as amended, a Primary nomination impossible, shall be filled as follows:

- 1) In the case of county and city officials and delegates to the national convention, the vacancies shall be filled by the City Committee;
- 2) In the case of members of Congress, State Senators, State Representatives, (where the district comprises more than one

Ward), City Councilmen, members of the State Committee, and any other office(s) for which the District comprises more than one Ward but less than the County or City, the vacancy shall be filled by a caucus of the City Committeemen of the District where the vacancy exists or happens;

- c) In the case of State Representatives, Constables and other candidates where the district is composed of one ward, the vacancy shall be filled by the Ward Committee of the ward comprising the district.
- d) In the case of a vacancy involving a district of a single division (such as election officers), then the vacancy shall be filled by the Committeemen from the division in question. In the event of a deadlock between them, the City Committeeman of the Ward of which the division is a part shall break the tie.

**Section B:** Caucuses of the City Committee and of Districts comprising more than one ward shall be called by the City Chairman. Caucuses of a single ward shall be called by the City Committeeman of that Ward.

**Section C:** Members of all caucuses under this Rule shall be given forty-eight (48) hours written notice of the time, place and purpose of the caucus by the person calling the caucus.

**Section D:** 1) At caucus meetings of the City Committee, the City Chairman shall preside. At caucus meetings of a single ward the City Committeeman of that ward shall preside.

2) At caucuses of Districts comprising more than one ward, the City Committeeman from the ward which at the last preceding municipal or general election polled the highest number of Republican votes, shall temporarily preside. He shall appoint a temporary secretary and two temporary tellers. He shall next cause a roll call to be made by the secretary who shall record those present from the various wards. He shall then call for the nomination of a permanent Chairman. The nominations having been made, the temporary Chairman shall proceed to conduct the election of a permanent chairman to preside over the joint meeting. The voting shall be in accordance with these Rules.

**Section E:** After the determination of the permanent Chairman, said Chairman shall immediately take office and preside, and shall appoint a permanent secretary and any other officers necessary to conduct a meeting, including permanent tellers.

**Section F:** The caucus having been organized, the meeting shall proceed to select the person or persons to be the candidate(s) of the Republican Party at the election in question. A certificate shall be issued and delivered to the Chairman of the meeting to be filed with the City Chairman, showing the name, address and occupation of the person or persons selected at the meeting and the names of the persons participating in the caucus, also designating the chairman and secretary thereof. This certificate shall be signed by the Chairman and secretary of the caucus.

**Section G:** In the case of vacancies to be filled by the City Committee, the City Chairman if not a City Committeeman may not vote except to break a tie. In the case of Vacancies to be filled by a Ward Committee, the City Committeeman, if not an elected division committeeman, may not vote except to break a tie. Where a caucus in any District, whether or not it is comprised of more than one ward, is deadlocked, the City Chairman (if he has not already voted) shall have the right to vote to break a tie.

**ARTICLE 2 – Method of Filling Vacancies in the Ward Committee and City Committee, Including Officers.**

**Section A:** Vacancies in the Ward Committee shall be filled by appointment by the City Committeeman for the unexpired term.

**Section B:** Vacancies in the City Committee shall be filled by appointment by the City Chairman for the unexpired term.

**Section C:** Vacancies among officers in the Ward and City Committees shall be filled by the Ward or City Committee as the case may be, at a regular or special meeting, except that a vacancy in the office of City Committeeman or City Chairman may not be filled except upon forty-eight (48) hours written notice to all members of the applicable committee of the time, place and purpose of the meeting.

**Section D:** In the event of a vacancy occurring in any party office, the next officer in line shall act until the vacancy is filled.

**ARTICLE 3 – Time for filling Vacancies in Ward and City Committees, including Officers.**

All vacancies shall be promptly filled. At the latest, they shall be filled within thirty (30) days after the vacancy has occurred.

**RULE X**  
**VOTING**

---

Voting on all questions and motions shall be by roll call vote, or by Ayes and Nays.

**RULE XI**  
**PROXIES**

---

Proxies will not be permitted, except that the Ward Chairman may represent the City Committeeman at a meeting of the City Committee.

**RULE XII**

**REVISION AND SUSPENSION OF THESE RULES**

---

**ARTICLE I – Revision of Rules.**

These Rules may be revised at any time by action of the City Committee. Prior to such action, however, the Chairman shall give twenty (20) days notice of a special meeting called to act upon any such revision. A two-thirds (2/3) vote shall be required to effect a revision of the Rules.

**ARTICLE 2 – Suspension of Rules.**

Any rule or rules may be suspended at any meeting of the City Committee by an affirmative vote of two-thirds (2/3) of the members present.

**RULE XIII**  
**EFFECTIVE DATE**

---

After adoption by the City Committee, these Rules shall become effective immediately.

\*\*\*\*\*  
\*\*\*\*\*

---